

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY**

**VALPARAISO, INDIANA**

**June 13, 2014**

The Board of Public Works & Safety of Valparaiso, Indiana met June 13, 2014, at 10:00 a.m. in City Hall. Present were Mayor Costas, Bill Oeding, Matt Murphy and Ethan Lowe. Mayor Costas called the meeting to order and led the Pledge of Allegiance.

Mayor Costas moved that the minutes of the May 23, 2014 meeting be approved, seconded by Bill Oeding and so approved. Mayor Costas moved that the claims be approved for payment and subject to appropriation balances, seconded by Bill Oeding and so approved.

**Opening of Proposals for Transit Operating Services**

Taylor Wegrzyn opened bids for Transit Operating Services- Will be under advisement until next BOW meeting. Bids were as follows:

<u>Ride Right</u>	<u>Free Enterprise</u>	<u>Free Ent</u>	<u>Royal Excursion</u>
<u>Royal Exc</u>			
<u>V-Line &amp; Dash</u>	<u>V-Line</u>	<u>Dash</u>	<u>V-Line</u>
<u>Dash</u>			
Year 1- \$55.27 \$43.00 Year 1- \$217.00	Year 1- \$46.58	Year 1- \$276.69	Year 1-
Year 2- \$56.71 \$44.00 Year 2- \$ 221.50	Year 2- \$48.02	Year 2- \$285.25	Year 2-
Year 3- \$58.21 \$44.50 Year 3- \$226.00	Year 3- \$ 49.51	Year 3- \$294.07	Year 3-
Year 4- \$59.81 \$45.00 Year 4- \$230.50	Year 4- \$51.04	Year 4- \$303.16	Year 4-
Year 5- \$61.53 \$45.50 Year 5- \$235.00	Year 5- \$52.62	Year 5- \$312.54	Year 5-

**Valpo Transit Policies & Procedures**

Taylor Wegrzyn requested approval of Valpo Transit Policies and Procedures. There were verbiage changes on existing policies and added ADA Compliance Policies. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

**V-Line Route Study Amendment**

Taylor Wegrzyn requested an amendment to the route study contract length. Contract will now end on July 31, 2014 with no additional cost. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

### **Conflict of Interest Disclosure Forms**

Sharon Swihart recommended approval of two conflict of interest disclosure forms for two of our Firefighters (Steindler Jr. and Jacobs) whose businesses deal with the City of Valparaiso. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

### **Assistance with Tree Removal**

Bill Oeding requested approval for the City to provide assistance with tree removal on private property (between 802 Franklin Street and Railroad Easement). Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

### **Traffic & Safety Recommendation**

Tim Burkman recommended approval for two Handicapped parking spaces to be designated at Indiana Avenue by Central Park Plaza. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

### **Jefferson Street Parking Lot Project**

Tim Burkman recommended approval of Construction Plans and requested permission to advertise and seek bids for the Jefferson Street Parking Lot Project. Mayor Costas moved to approve, Seconded by Matt Murphy and so approved.

### **Relief Appeal from City Standards**

Tim Burkman recommended approval for a relief appeal (from City Standards) for a project located at 3355 Vale Park Road. The project consists of a proposed single family residence to be located on a 13 acre parcel. Estimated cost to improve the frontage of the property with curb and gutter, pavement widening, and sidewalks would have been \$213,700.00 due to the length of frontage on the property (1,240-ft). The City of Valparaiso will reduce payment to \$17,235.00 which represents the costs to improve the typical frontage width of a single family lot in nearby subdivisions (100-ft) with the following conditions:

1. This applies only to the project as presented at a site review meeting held on June 10, 2014, which consists of one single family home residence on an approximately 13-acre parcel.
2. Should the property be further subdivided, the developer of that subdivision will be required to pay the balance of the cost for the frontage improvements at that time (remaining 1,140-ft of frontage).
3. The 40-ft Right-of-Way required per the Unified Development Ordinance will be dedicated along the frontage of the entire property (1,240-ft of frontage).

Mayor Costas moved to approve, Seconded by Matt Murphy and so approved.

### **Right of Way Dedication**

Tim Burkman recommended acceptance of Right-Of-Way Dedication from property located at 3904 Campbell Street. Mayor Costas moved to approve, Seconded by Bill Oeding and so approved.

### **Citizen Requests**

- Approval requested for Street Closure of Michigan Avenue (at Library) to install rooftop unit for two hours.
- Approval requested for Block Party with street closure on Cyrus Street on July 19, 2014 from 1pm-10pm
- Approval requested for Valparaiso Park Department to close streets for Annual July 4<sup>th</sup> Celebration
- Approval requested for street closure on Nottingham Drive for July 4, 2014 from 5pm-11pm
- Approval requested for Sidewalk Closure at Old World Market for wine tasting Saturday, June 14, 2014 from 11am-3pm

Mayor Costas moved to approve with conditions, Seconded by Bill Oeding and so approved.

There was no further business and the meeting was adjourned.