

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY  
VALPARAISO, INDIANA  
January 11, 2019**

The Board of Public Works & Safety of Valparaiso, Indiana met January 11, 2019, at 10:00 a.m. in City Hall. Present were Mayor Costas, Bill Oeding and Steve Poulos. Mayor Costas called the meeting to order and led the Pledge of Allegiance.

Mayor Costas moved that the minutes of the December 28, 2018 meeting be approved, seconded by Bill Oeding and so approved.

Mayor Costas moved that the claims be approved for payment and subject to appropriation balances, seconded by Steve Poulos and so approved.

**Opening Bids for SCBAs**

John Daly and Clerk-Treasurer Swihart read bids received for new SCBAs:

1. Hoosier Fire Equipment submitted paper work indicating they are not bidding;
2. Conway Shield - \$221,908;
3. Howell Rescue Systems - \$212,300.

The bids will be reviewed and awarded at the next Board of Works meeting.

**Conflict of Interest Disclosures**

Alana Hahn presented a Conflict of Interest Disclosure for David Bengs and Michael Sur. Both are on the Utility Board.

Mayor Costas moved to approve, seconded by Steve Poulos and so approved.

**2019 City Insurance**

Bill Oeding presented Anton Insurance proposal for City Insurance for 2019. This proposal is \$36,000 less than the 2018 amount.

Bill Oeding moved to approve, seconded by Mayor Costas and so approved.

**Alt & Witzig Engineering, Inc.**

Bill Oeding requested review, approval and signatures for construction materials, testing and inspection services Agreement with Alt & Witzig Engineering for the City Hall renovation and expansion project. This is for work on an "as needed basis" with a "not to exceed" amount.

Bill Oeding moved to approve, seconded by Steve Poulos and so approved.

### **Revised -Temporary Use Agreement – Vale View**

Patrick Lyp requested approval of a Revised Temporary Use Agreement with Vale View. In exchange for them using City property to stage equipment during construction, they will scrape the City land and place sufficient stone on the City land per City specifications in anticipation for construction of a City parking lot.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Citizen Requests**

1. Request approval for the annual VU Cane Walk taking place on Thursday, April 18, 2019 beginning at 5 pm.
2. Request approval for the annual Chalk the Walk event taking place on Saturday, June 8, 2019 from 6 am – 1 pm (alternate time 1-6 pm)
3. Request approval for Artisan market crawl taking place on Saturday, June 22, 2019 with street closure beginning on Friday, June 21, 2019 at 5 pm
4. Request approval for the annual YMCA Ringing in Spring 5K-10K run taking place on Saturday, April 6, 2019 beginning at 9 am
5. Request approval for Valentine 5K taking place on Sunday, February 10, 2019 at 9 am.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Lafayette Street Lighting and Pathway**

Adam McAlpine requested approval to award the bid and sign the Construction Contract Agreement for the Lafayette Street Lighting and Pathway Project. This project was bid out last year but never awarded due to the construction of a water main. Since that time, the price has gone up. The lowest bid has indicated their price is now higher, but it is still below the second lowest bidder received last year.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Lafayette Street Lighting and Pathway – Change Order**

Adam McAlpine requested approval to accept the Change Order 1 which increases the price of the Agreement from when the bid was submitted last year to current prices. The contract price is \$93,536.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **US 30 & Washington Street Intersection – Construction Engineering Contract**

Adam McAlpine requested approval of a Construction Engineering Contract with BLN. America Structurepoint will serve as the sub consultant. This approval needs to be conditioned upon some coordination work he still has to do with INDOT. The value of the contract is \$361,000 which represents 12.7% of the construction.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Montdale Drive Emergency Access Road – Change Order 1**

Adam McAlpine requested approval of Change Order 1 which extends the time frame of the project.

Mayor Costas moved to approve, seconded by Steve Poulos and so approved.

### **Hatch Lake Performance Letter of Credit Release**

Adam McAlpine stated this is just a formality. With acceptance of the roads this past December, the developer's financial institution is requesting this Release. There is a two-year Maintenance Letter of Credit in place.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **2019 Annual Bids for Products and Services Award Recommendations**

Nate McGinley has reviewed the bids opened on December 14, 2018. He presented the recommendations for awards of those bids. Regarding the "No bids" he can ask for bids again or if it is under the threshold, he can just go ahead and purchase.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Bids for 2019 Community Crossings Paving Projects**

Nate McGinley requested permission to advertise for 2019 Community Crossings Paving Projects. This project is a \$1 Million matching project. They have submitted projects in the amount of just over \$2 Million. INDOT requires this to be done by April 15<sup>th</sup>. INDOT also requires a contract to be signed. Nate asked approval of the contract contingent on review and approval by Dave Hollenbeck.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Fire Department and Local 1124 Agreement**

Chad Dutz requested approval of the Agreement reached by the Fire Department and Local 1124. This had unanimous approval by the Local. Bill Oeding and Dave Hollenbeck have also reviewed and approved the Agreement. This covers 2019 through 2021.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **2019 Financial Capacity and Local Share Availability**

Tyler Kent requested approval of the 2019 Financial Capacity and Local Share Availability. This assures NIRPC that funds are available for matching programs.

Mayor Costas moved to approve, seconded by Steve Poulos and so approved.

### **Grant Applications and Notice of Funding Availability**

Tyler Kent requested approval and signatures on 32 grants he is submitting to NIRPC.

Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **Residential Market Analysis**

Tyler Kent requested approval to solicit proposals for a Residential Market Analysis.

Mayor Costas moved to approve, seconded by Steve Poulos and so approved.

There was no further business and the meeting was adjourned.