

**MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY
VALPARAISO, INDIANA
July 28, 2023**

The Board of Public Works & Safety of Valparaiso, Indiana met July 28, 2023, at 10:00 a.m. in City Hall. Present were Holly Howe and Mayor Murphy. Steve Poulos was absent. Mayor Murphy called the meeting to order and led the Pledge of Allegiance.

Motion: Holly Howe moved that the minutes of the July 14, 2023 meeting be approved. Seconded by Mayor Murphy and so approved with a 2-0 vote.

Motion: Holly Howe moved that the claims be approved for payment subject to appropriation balances. Seconded by Mayor Murphy and so approved with a 2-0 vote.

2023 Crack Seal Program

Max Rehlander addressed the Board. The Engineering Department has publicly advertised seeking bids for the 2023 Crack Seal Program. Bids received were:

Site Services	\$495,320
Pavement Solutions	\$92,800

Max Rehlander advised these will be taken under advisement and an award recommended at the next Board of Works meeting. The Engineering Estimate was \$116,000.

Waiver of Objection and Consent to Annexation – 41 Elderberry Lane and 348 Cherryhill Street

Max Rehlander addressed the Board. The Engineering Department recommends approval of two waivers of annexation for 41 Elderberry Lane and 348 Cherryhill Street. Both property owners have applied for site permits to complete improvement and have signed waivers of annexation.

Motion: Holly Howe moved to approve the Waiver of Objection and Consent to Annexation for 41 Elderberry Land and 348 Cherryhill Street. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Street Closure – West Street Between Marsh and Horse Prairie

Bill Laird addressed the Board. The sidewalk on the north side of West Street is planned to be removed and replaced. Milestone is planning to perform this work August 7th through the 10th. West Street will be closed to through traffic but remain open to local traffic to allow access for the affected residents. The sidewalk work will disrupt residents' access to their driveways. The closure allows residents to park on West Street during construction. The Engineering Department recommends that the Board of Public Works and Safety approve the Wet Street

closure for a period of four days. If Milestone must cancel the work period, the four-weekday period will be adjusted to meet the next available Milestone period of opportunity between now and the end of the Summer 2023.

MOTION: Holly Howe moved to approve closure of West Street between Marsh and Horse Prairie for a four-weekday period beginning August 7, 2023. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

MOU Between HealthLinc and Valparaiso Police Department

Chief McIntyre addressed the Board. He presented an MOU with HealthLinc. This covers the contract of the VPD Social Worker position. He is requesting approval to continue the MOU that has been in place. It runs from September 1, 2023 to September 30, 2024. The second Agreement is between Natalie Kasberger, the Social Worker, VPD and HealthLinc. Natalie began June 1, 2023 as the VPD Social Worker.

MOTION: Holly Howe moved to approve the MOU between HealthLinc and Valparaiso Police Department. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Property Maintenance Code Violation Matters

804 Union

They have had this building on the Code Violation List for three years. The building is not being maintained. When not maintained, other things happen to the building. Attorney Estrada recommended moving this property to the Unsafe Building Docket. They have been receiving fines. No payment has been made. They have 45 days to object to fines. If there is no objection, court action can be used to collect.

MOTION: Holly Howe moved to take this case off the Property Maintenance Code Violation matters docket. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

808 Napoleon

Attorney Estrada recommended continuing this to the August 25, 2023 meeting.

900 Washington

Attorney Estrada recommended continuing this to the August 25, 2023 meeting.

1106 Institute Street

Attorney Estrada recommended continuing this to the August 25, 2023 meeting.

103 Morgan Boulevard

Attorney Estrada recommended continuing this to the August 25, 2023 meeting.

1308 Institute

Attorney Estrada recommended continuing this to the September 22, 2023 meeting.

407 Morgan Boulevard

Attorney Estrada recommended continuing this to the August 25, 2023 meeting.

MOTION: Holly Howe moved to continue the above cases to the August 25, 2023 meeting except for 1308 Institute to September 22nd. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

602 Calumet

Attorney Estrada recommended dismissing this case.

MOTION: Holly Howe moved to dismiss the above case. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Unsafe Building Code Matters

2010 Yorktowne

Attorney Estrada advised this property is being cleared out. He is hoping for remedies. He recommended a 30-day continuance.

MOTION: Holly Howe moved to continue the above case for 30 days. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

1425 Glendale

Attorney Estrada advised there has been an evidentiary hearing on the covenants with Judge Clymer. The appeal timeline is 45 days. Attorney Estrada has filed a lawsuit claiming the property to be an unsafe and abandoned building. If granted the property could then be sold at auction and not have to abide by the covenants. His recommendation is to continue this case to the August 25th meeting.

MOTION: Holly Howe moved to continue the above case to the August 25th meeting. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Request for Street Closures

- Valpo Events Brewfest, Saturday, September 23, 2023.

This has been reviewed and approved by all impacted departments.

MOTION: Holly Howe moved to approve the Request for Street Closure as presented. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Baker Tilly Letter of Engagement

Clerk-Treasurer Taylor presented an Engagement Letter from Baker Tilly. She hopes to do a refunding on the Public Works Building. Baker Tilly is hoping the City will be able to save \$20,000 per year for the remaining eight years of the term. This Letter is to lock them in if the rates cooperate.

MOTION: Holly Howe moved to approve the Engagement Letter from Baker Tilly. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Transportation 2023 Request for Proposals, Operations and Support

Don Lorntzen addressed the Board. At the July 14, 2023 meeting bids were opened for Transportation 2023 Request for Proposals, Operations and Support. After reviewing the two bids received, it is the Committee's recommendation to award the bid to Royal Excursions. This contract will begin on September 1, 2023.

MOTION: Holly Howe moved to award the Transportation 2023 Request for Proposals, Operations and Support to Royal Excursions, subject to providing an appropriate contract and review. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Public Assembly - Right to Life

Attorney Patrick Lyp presented a Public Assembly Form from the Right of Life organization. They have been gathering every Tuesday from noon to 1:00 pm on the northwest corner of the courthouse. It is attorney Lyp's recommendation to renew this request to be effective from August 1, 2023 through January 31, 2024.

MOTION: Holly Howe moved to approve the Public Assembly form of Right to Life to gather every Tuesday from noon to 1:00 pm on the northwest corner of the courthouse. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Tire Amnesty Collection

Attorney Lyp presented a Notice of Tire Amnesty Event to be held October 11, 2023 on the City's property located at 2150 W. Lincolnway by the Porter County Recycling & Waste Reduction District.

MOTION: Holly Howe moved to approve the Tire Amnesty Collection. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Peterson Consulting Services Engagement Letter

Clerk-Treasurer Taylor presented a Services Engagement Letter from Peterson Consulting. They are proposing to assist the City in preparing the annual update of its capital asset information for financial reporting for the fiscal year ending December 31 2023. This update will include the capital assets of the City as well as those of the Fire Protection Territory and the Department of Parks and Recreation. This will not include the capital assets of the Water and Sanitary Sewer Utilities.

MOTION: Holly Howe moved to approve the Peterson Consulting Services Engagement Letter. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

3- Way Stop Control- Vale Park and Winter Park

Max Rehlander presented a request to put a three way stop control at Vale Park and Winter Park Drive.

MOTION: Holly Howe moved to approve the 3-way Stop Control at Vale Park and Winter Park Drive. Mayor Murphy seconded the motion and so approved with a 2-0 vote.

Public Comment

None

There was no further business, and the meeting was adjourned.