#### RESOLUTION #7 20115

## A RESOLUTION TRANSFERRING APPROPRIATION BALANCES WITHIN THE 2015 BUDGET OF THE CITY ENGINEER

WHEREAS it is now necessary to transfer appropriation balances within the 2015 budget of the City Engineer..

NOW BE IT RESOLVED that the Common Council of the City of Valparaiso approves the following appropriation transfer within the 2015 City Engineer Budget

#### **CITY ENGINEER**

FROM: Account 101003312 Contractual Services \$ 12,000

TO: Account 101003111 Personal Services \$ 12,000

D. Dary Son

Trista Hudson

Michael Baird

Robert Taylor

John Bowker

Tim Dalv

Jan M. Dick

ATTEST:

Sharon Swihart, Clerk-Treasurer

### City of Valparaiso Engineering Dept.

# Memo

To: Sharon Swihart, Clerk Treasurer

From: Tim Burkman, Engineering Director

Date: April 6, 2015

Re: Engineering Department Budget – Transfer of Funds

cc: Bill Oeding

I am requesting the transfer of \$12,000.00 out of the "Contractual Services" line item under the "3. Other Services and Charges" category of the Engineering Department budget into the "Hourly" line item under the "1. Personal Services" category.

The purpose of the transfer is to cover the cost of part time services for scanning and archiving old records.

Please contact me if you have any questions or require additional information.