## **ORDINANCE NO. 16, 2003**

## AN ORDINANCE AMENDING CHAPTER NINETEEN OF THE MUNICIPAL CODE OF THE CITY OF VALPARAISO ENTITLED "HOUSE NUMBERING"

WHEREAS, clarification is needed as to the responsibilities of developers, contractors, builders, owners and/or property managers in the numbering of one family, two family and multi-family structures;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Valparaiso that Chapter Nineteen, Sections Twelve and Thirteen of the Municipal Code of the City of Valparaiso be amended to read as follows:

## 19.12. NUMBERING OF BUILDINGS - MULTI-FAMILY DWELLINGS

- A. It shall be the duty of the owner(s) and/or property manager(s) of every multifamily structure in the City of Valparaiso to identify such by use of letters and numbers (numerals not words or Roman numerals) which shall be not less than three (3) inches in height. Addresses shall be either reflectorized or clearly contrasted from the background upon that which they are secured and shall be visible from either direction of approach from the roadway.
- B. In the event more than one multi-family structure is located on a single zoning lot or within a development bearing a common name, each separate structure shall have a separate and distinct letter and/or number (numerals not words or Roman numerals). The letter and/or number shall be not less than three (3) inches in height and shall be reflectorized or clearly contrasted from the background upon that which they are secured and shall be visible from either direction of approach from the roadway or parking lot.
- C. In the event the multi-family structure contains a main arterial hallway, each individual dwelling unit shall be distinctly identified by use of a letter and/or number affixed or adjacent to each door.
- D. In the event the structure is not clearly visible from all directions of approach from the roadway, the numbers (as described within this section) shall be securely displayed on a post, or mailbox, or a reflectorized street-like sign. Their location shall be permanently positioned within the right of way adjacent to the driveway leading to the structure in a manner visible from all directions of roadway approach.

## 19.13. NUMBERING OF BUILDINGS - ONE & TWO FAMILY DWELLINGS

- A. It shall be the duty of the builder/developer, hereafter erected in the City of Valparaiso; to have secured on said structure prior to or at the time of occupancy. The address thereof shall be numbers (numerals not words or Roman numerals), not less than three (3) inches in height and shall be reflectorized or clearly contrasted from the background upon that which they are secured and shall be visible from either direction of approach from the roadway.
- B. It shall be the duty of the owner(s) of each dwelling existing prior to or on the date of this ordinance adoption, in the City of Valparaiso, to have secured on said structure numbers (numerals not words or Roman numerals), not less than three (3) inches in height and shall be reflectorized or clearly contrasted from the background upon that which they are secured and shall be visible from either direction of approach from the roadway.
- C. In the event the structure is not clearly visible from all directions of approach from the roadway, the numbers (as described within this section) shall be securely displayed on a post, or mailbox or by use of a reflectorized street-like sign. Their location shall be permanently positioned within the right of way adjacent to the driveway leading to the dwelling in a manner visible from all directions of roadway approach.

PASSED by the Common Council of the City of Valparaiso, Indiana, by a 5-2 vote of all members present and voting this 24 day of March 2003.

David A. Butterfield, Mayor

ATTEST:

Presented by me to the Mayor of the City of Valparaiso, Indiana, this 24th day of March 2003, at 7/08 o'clock p.m.

This Ordinance approved and signed by me this 24th day of March 2002, at 7/08 o'clock p.m.

This ordinance shall be in full force and effect from and after its adoption and approval

by the Mayor.