

## **MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS & SAFETY**

### **VALPARAISO, INDIANA**

**March 30, 2010**

The Board of Public Works & Safety of Valparaiso, Indiana met March 30, 2010 at 1:00 p.m. in City Hall. Present were members Mayor Jon Costas, Bill Oeding, Chuck Williams and Clerk-Treasurer Sharon Swihart. Mayor Costas called the meeting to order and led the Pledge of Allegiance.

Chuck Williams moved that the minutes of the March 11, 2010 meeting be approved as presented, seconded by Bill Oeding and so approved. Bill Oeding moved that the claims be approved for payment subject to appropriation balances, seconded by Mayor Costas and so approved.

#### **CHANGE ORDERS INDOT ST32885**

Don McGinley presented a change orders for the INDOT project for visors on certain traffic signals. This is from stimulus money. Mayor Costas moved to approve, seconded by Bill Oeding and so approved. Don McGinley presented another change order that was not on the agenda for Valparaiso Street. DLZ was the consultant. Work was completed last year for the extension of the storm sewer on Glendale to Berkley. This is just to catch up with the paper work. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

#### **RTRAIL CONSULTING AGREEMENT**

Bill Oeding requested approval of the Marketing Consulting Agreement with rTrail, LLC. This agreement will be to develop the Healthy Communities Program which will include the Drug Prevention Program, Fit City and other initiatives that are in the City or will be developed over time. RTrail does work with Valparaiso University students. The contract amount is \$10,100.00. This will be funded with EDIT funds. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

#### **EASEMENTS FOR RANSOM ROAD PATHWAY**

Tim Burkman requested acceptance of the last two easements needed for the Ransom Road Pathway. Construction for the remainder of the pathway will begin shortly. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

#### **WIGHTMAN PETRIE AGREEMENT**

Tim Burkman requested approval of an agreement with Wightman Petrie for construction inspection services on the Eastgate Roundabout and the North Calumet Avenue landscaping projects. These are both INDOT projects. The INDOT consultant selection process was followed. The contract amount is

\$43,200.00. This is an 80/20 split. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

#### **DOWNTOWN SIGNALS IMPROVEMENT PROJECT**

Tim Burkman presented for approval Supplemental Agreement No.1 with DLZ for the Downtown Signals Improvement Project. This a federally funded project using a transportation enhancement grant with Redevelopment providing the local matching funds. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

#### **ADDENDUM #2 TROYER GROUP CONTRACT**

Tim Burkman requested approval of addendum #2 for the Troyer Group contract for the Silhavy and Vale Park Roundabout Project. Design changes have been made to shift it further southeast from the existing intersection. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

#### **REPLAT LOT 21 EASTPORT CENTRE**

Tim Burkman presented the replat of lot 21 in Eastport Centre. This subdivides it into three smaller lots. The Plan Commission has already given a favorable recommendation. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

#### **CITIZEN REQUESTS**

1. Approval is requested for the 2010 Soap Box Derby to be held on Saturday June 26<sup>th</sup> with a rain date of Sunday June 27<sup>th</sup> requesting Lincolnway be closed beginning at 6am.
2. Approval is requested for the 5K Spirit Run/Walk for St. Paul's School to be held on Saturday, May1, 2010 starting at 9am.

Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

#### **ADA TRANSITION PLAN**

Bill Oeding requested approval of the ADA Transition Contract with Shelly Sandow to make recommendations for improvements to make all government buildings and properties handicap accessible. The contract amount is \$57,000.00. The project will be during this year and continue into 2011. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

### **BID PERMISSION**

Bill Oeding requested permission to go out to bid for fire station #1 remodeling. There is a grant to help pay for this along with funds from the Council. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Clerk-Treasurer Sharon Swihart presented Conflict of Interest Disclosure Statements for Steve Jacobs a Valparaiso firefighter, for Vital Signs and Dennis Alonzo a Valparaiso firefighter, for DWA Services. These are submitted once a year for approval by the Board of Works. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

### **BID PERMISSION**

Ron DeTorrice requested permission to go out to bid for a street sweeper with NIRPC funds. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

### **DOWNTOWN OUTDOOR DINING PROGRAM**

Craig Phillips requested approval to administratively approve repeat applicants for the Downtown Outdoor Dining Program that are not changing any major elements nor have any non compliance issues. Also coffee shops that are just putting out table and chairs would be included. Mayor Costas moved to approve, seconded by Bill Oeding and so approved.

### **EXPRESS SCRIPTS RENEWAL**

Gary Fisher requested approval of the renewal for Express Scripts service. This includes mail in and in person prescription services. Mayor Costas moved to approve, seconded by Chuck Williams and so approved.

### **CITY ATTORNEY REPORT**

City Attorney David Hollenbeck reported that the massage parlor has been closed. There is an agreement with the owner to close permanently.

There was no further business and the meeting was adjourned.

Executive session will take place immediately following the Board of Works and Safety Meeting pursuant to I.C. 5-14-1.5-6.1b2d.