

ORDINANCE NO. 1-2004

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF VALPARAISO

WHEREAS, the Mayor has presented to the Common Council certain proposed revisions to the organizational structure of the Executive Branch of city government; and

WHEREAS, the Common Council is desirous of accommodating the Mayor's efforts at restructuring and reorganizing the Executive Branch of city government.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Valparaiso that there should be and there is hereby added to the Valparaiso Municipal Code a new section designated as **Section 32.04** which henceforth shall read as follows:

There is hereby established the position of City Administrator within the Executive Branch of city government. The City Administrator shall report to and serve at the pleasure of the Mayor. The City Administrator shall assume such duties and responsibilities as may be assigned by the Mayor.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Common Council of the City of Valparaiso that there should be and there is hereby added to the Valparaiso Municipal Code **Section 33.14** which shall henceforth read as follows:

A. There is hereby established within the Executive Branch of city government the following organizational structure of department heads and staff positions:

1. Department Heads:

- a. Fire Chief
- b. Police Chief
- c. Public Works
- d. Engineer Director
- e. Planning Director
- f. Parks Director
- g. Utility Director

2. Staff Positions:

- a. City Attorney
- b. Economic Development Director
- c. Human Resources Director
- d. Information Technology Director

B. Each department head and staff position shall be appointed by and serve at the pleasure of the Mayor. Individuals serving as department heads and

in staff positions shall assume such duties and responsibilities as may be assigned by the Mayor.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Common Council of the City of Valparaiso that **Section 33.15** of the Municipal Code should be and is hereby amended to read as follows:

There is hereby established a Board of Public Works and Safety within the Executive Branch of city government. Membership on the Board of Public Works and Safety shall be pursuant to I.C. 36-4-9-9(c). The City Clerk-Treasurer shall serve as the Clerk of the Board of Public Works and Safety.

This Ordinance shall be in full force and effect from and after its adoption and approval by the Mayor.

PASSED by the Common Council of the City of Valparaiso, Indiana, by a _____ vote of all members present and voting this _____ day of January, 2004.

H. Jonathon Costas, Mayor

ATTEST:

Sharon Swihart, Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana, this _____ day of January, 2004, at _____ o'clock p.m.

Sharon Swihart, Clerk-Treasurer

This Ordinance approved and signed by me this _____ day of January, 2004, at _____ o'clock p.m.

H. Jonathon Costas, Mayor