



# SITE WORK APPLICATION

City of Valparaiso Engineering Department

166 Lincolnway, Valparaiso, IN 46383

Phone: (219) 462-1161 Fax: (219) 464-4273 Email: Engineering@valpo.us

## IDENTIFICATION

PROJECT ADDRESS: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_ LOT #: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

OWNER Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

GENERAL CONTRACTOR (must be registered in City)

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

## WATER SERVICE WORK (Check if applicable)

Water Service: \_\_\_\_\_

## SANITARY SEWER WORK

IF SUB-CONTRACTOR PERFORMING SEWER WORK (must be registered in City)

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

TYPE OF WORK: (Check all that apply)

New Constr.: \_\_\_\_\_ Abandon: \_\_\_\_\_ Repair: \_\_\_\_\_  
Grease Trap: \_\_\_\_\_ Clean Out: \_\_\_\_\_ Other: \_\_\_\_\_

SITE USE:

Single Family \_\_\_\_\_ Duplex \_\_\_\_\_ Multifamily \_\_\_\_\_ Non-Residential \_\_\_\_\_

WORK IS ON: (Check all that apply)

Service: \_\_\_\_\_ Manhole: \_\_\_\_\_ Sewer Main: \_\_\_\_\_

No. Units: \_\_\_\_\_ Living Space (residential): \_\_\_\_\_ s.f.

Water Meter Size: \_\_\_\_\_ Each Unit: \_\_\_\_\_ or Bldg: \_\_\_\_\_

## RIGHT-OF-WAY

IF SUB-CONTRACTOR PERFORMING WORK (must be registered in City)

Company Name: Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

TYPE OF WORK: (Check all that apply)

Aerial Work: \_\_\_\_\_ Sidewalk: \_\_\_\_\_ Driveway: \_\_\_\_\_  
Buried Cables: \_\_\_\_\_ Water Service: \_\_\_\_\_ Sewer Service: \_\_\_\_\_  
Gas/Oil Pipelines: \_\_\_\_\_ Landscaping: \_\_\_\_\_ New Construction: \_\_\_\_\_

SURFACE TO BE CUT: (Check all that apply)

Sidewalk: \_\_\_\_\_ Driveway: \_\_\_\_\_  
Parkway: \_\_\_\_\_ Curb: \_\_\_\_\_  
Street Pavement: \_\_\_\_\_ Type of Pavement: \_\_\_\_\_

## EROSION CONTROL

TYPE OF USE: \_\_\_\_\_ Subdivision/PUD \_\_\_\_\_ Commercial/Industrial \_\_\_\_\_ Multifamily \_\_\_\_\_ Single Family/Duplex \_\_\_\_\_

TYPE OF WORK: Site Work Only (Clearing, Grading, Excavation or Fill) \_\_\_\_\_ Other \_\_\_\_\_

DISTURBED AREA: Disturbed Acreage \_\_\_\_\_ acre No. Lots \_\_\_\_\_

## APPLICANT COMMITMENT

I hereby affirm, under penalty for perjury, that I am the owner, or have been authorized by the owner, to execute this permit application with the City of Valparaiso. I agree to abide by all applicable ordinances and standards and am responsible to see that the work covered under this permit meets or exceeds the requirements of said ordinances and standards subject to penalty and fines.

Applicant Signature: \_\_\_\_\_ Printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

## THIS SECTION IS FOR OFFICE USE ONLY

|                       |                    |             |                           |            |           |
|-----------------------|--------------------|-------------|---------------------------|------------|-----------|
| Erosion Control Plan  | Approved by: _____ | Date: _____ | ROW Dedication(s) Req'd.? | Yes: _____ | No: _____ |
| Drainage Plan         | Approved by: _____ | Date: _____ | Easement(s) Req'd.?       | Yes: _____ | No: _____ |
| Engineering Site Plan | Approved by: _____ | Date: _____ | Sidewalk Waiver Req'd.?   | Yes: _____ | No: _____ |
|                       |                    |             | Annexation Waiver Req'd.? | Yes: _____ | No: _____ |