



## CITY OF VALPARAISO

166 Lincolnway  
Valparaiso, IN 46383  
219-462-1161 phone  
219-464-4273 fax  
www.valpo.us

Date Received: \_\_\_\_\_  
Date Approved: \_\_\_\_\_  
Date Completed: \_\_\_\_\_

### VALPARAISO DOWNTOWN FIRE SAFETY GRANT PROGRAM

#### Application Form

##### **1. Applicant Information**

NAME: \_\_\_\_\_

ADDRESS OF PROPERTY TO BE IMPROVED:

\_\_\_\_\_  
\_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

TAX ID#/SOCIAL SECURITY #: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

##### **2. Project Information**

BUILDING LOCATION: \_\_\_\_\_

BUSINESS(ES) LOCATED IN BUILDING:

\_\_\_\_\_  
\_\_\_\_\_

BUILDING AGE: \_\_\_\_\_

BUILDING ZONED AS: \_\_\_\_\_

OWNER: \_\_\_\_\_

IF LEASED: Lease Expires \_\_\_\_\_ Renewal Term \_\_\_\_\_

### 3. Project Description

Describe in detail the proposed scope of work including design professional and/or contractor(s) selected. All contractors must be registered with the City of Valparaiso. Use separate sheet(s) if necessary.

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Anticipated Construction

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Total Project Cost: \_\_\_\_\_

A building permit is required. In addition, it may be necessary to submit your plans to the State of Indiana to obtain a Construction Design Release prior to beginning project. All work must be constructed or installed per State of Indiana Building and Fire Codes. To be eligible for the grant, no portion of the building shall be designed to the provisions of Chapter 34 of the Indiana Building Code (Existing Structures) as they relate to fire safety.

Building permit submittal must include detailed plans and complete list of contractors.

### 4. Building Information

Will project result in a change of use for the building? YES \_\_\_\_\_ NO \_\_\_\_\_

Uses of the building after completion of the project:

1<sup>st</sup> Floor: \_\_\_\_\_ Total SF: \_\_\_\_\_

2<sup>nd</sup> Floor: \_\_\_\_\_ Total SF: \_\_\_\_\_

3<sup>rd</sup> Floor: \_\_\_\_\_ Total SF: \_\_\_\_\_

Other: \_\_\_\_\_ Total SF: \_\_\_\_\_

**5. Other Required Documentation**

- a. Property deed with legal description of property
- b. Proof that all property taxes are paid and current
- c. Proof of property and liability insurance
- d. Copies of any leases associated with property
- e. Project budget
- f. Two (2)-contractor quotes/construction bids for total project