

RESIDENTIAL PERMIT APPLICATION — ALTERATION/ACCESSORY

PAGE 2

SITE PLAN REQUIREMENTS

For all accessory structures including, but not limited to, additions, garages, sheds, decks, porches, pools.

Site Plan must include the following:

- Lot size (dimensions and square footage)
• Property lines
• Footprint of house (location and actual dimensions of first level including attached garage)
• Existing accessory structures (locations and dimensions)
• Driveway and private sidewalks (locations and dimensions)
• Easements must be shown on plan
• Proposed structures (location and dimensions including distances to adjacent property lines and structures) NOTE— YOU MAY NOT INSTALL ANY STRUCTURE ON AN EASEMENT.
• It is your responsibility to locate all underground utilities. Call 811 before you dig.

Fences: Site plan must include location of house and proposed fence location. If you do not have a plan showing property lines, a map of your property can be found at http://www.ci.valparaiso.in.us/98/Mapping. Fence height and material must be listed under description of project on first page.



Pools are not permitted in front yards and must be located a minimum of 6' from rear property line and 6' from any building. Setbacks shall equal those set by zoning district for interior side yards. Pools shall be located behind principal structure. A minimum 4' barrier surrounding pool is required (fenced yard or pool fence with locking gate if pool is less than 4' above grade). For in-ground pools, an automatic locking pool cover may be installed in lieu of barrier. In-ground pools require a site permit. Pools are not permitted in easements.

Detached accessory structures are not permitted in front yards and must be located a minimum of 6' from rear property line and 6' from any other structure. Setbacks shall equal those set by zoning district for interior side yards and street side yard. Garages accessed by alley must be located a minimum of 20' from alley property line. Accessory structures are not permitted in easements.

Additions must meet building setback requirements as set by zoning district.

FOR OFFICE USE ONLY

ASSIGNED FEES - TO BE COMPLETED BY BUILDING COMMISSIONER

BUILDING DEPARTMENT

PERMIT GRANTED PERMIT DENIED

Permit Fee: \$ _____ Reviewer: _____
Inspection/C.O. Fee: \$ _____ Title: _____
Site/ZC Fees: \$ _____ Date: _____
Total Permit Fee: \$ _____

PLANNING DEPARTMENT

Reviewer: _____ Title: _____ Date: _____